



University of Alberta Students' Union

BYLAW COMMITTEE

Tuesday, October 24, 2017

6:00 PM

SUB 6-06

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (BC 2017-08)

2017-08/1 INTRODUCTION

2017-08/1a Call to Order

2017-08/1b Approval of Agenda

2017-08/1c Approval of Minutes

2017-08/1d Chair's Business

2017-08/1e Attendance

2017-08/2 QUESTION/DISCUSSION PERIOD

2017-08/2a DFU Updates - CREF Question Update

2017-08/8b Aboriginal Relations and Reconciliation Ad Hoc Committee Standing Orders Preliminary

The committee will generally review the standing orders and begin initial discussion taking into consideration the present bylaws of the Students' Union and the original motion for creation.

See BC 2017-08.02

2017-08/3 COMMITTEE BUSINESS

2017-08/3a Editorial #9 - Bylaw 2200

THIBAudeau MOVES to approve the editorial changes to Bylaw 2200 as listed on Google Drive.

2017-08/3b Editorial #10 - Bylaw 2300

THIBAudeau MOVES to approve the editorial changes to Bylaw 2200 as listed on Google Drive.

2017-08/3c Bill #5 - Students' Council Legislative and Committee Structure Reform - *First Reading*

HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, based on the following first principles.

First Principles:

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Students' Council's standing orders but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.
3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.
5. The legislative process of approving budget shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April notwithstanding the timing of the previous Students' Council term.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.

9. In light of recent discussions surrounding committee structure, four new categories of committees will be defined with definitions including, but not limited to:
- a. “Administrative” committees
 - i. Committees whose mandate include a delegated, legislative function of Students’ Council.
 - 1. Audit, Bylaw, Policy, Council Administration, Finance, and Nominating Committee shall be reclassified as “Administrative” committees.
 - ii. These committees shall have a closed membership of only elected members of Students’ Council.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall remain in Bylaw 100.
 - v. These committee shall only be created through two readings of Students’ Council amending Bylaw 100.
 - b. “Advisory” committees
 - i. Committees whose mandate include providing recommendations on internal and external Students’ Union policies and providing guidance, advice or other information to the organization on a general topic.
 - ii. These committees may have an open membership of elected members of Students’ Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved or formalized by a simple majority vote of Students’ Council
 - c. “Ad hoc” committees: Committee
 - i. Committees whose mandate is narrow surrounding a particular topic, initiative, or investigation.
 - ii. These committees may have an open membership of elected members of Students’ Council, unelected

individuals, or both.

- iii. Expire at a designated time not to exceed 1 year.
- iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
- v. Maybe created, approved, formalized or renewed by a simple majority vote of Students' Council or the Executive committee.

d. "Operational" committees:

- i. Committees whose mandate is to serve a specific operational function of the Students' Union.
- ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
- iii. These committees shall be recurring.
- iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
- v. Maybe created, approved, or formalized by a simple majority vote of Students' Council or the Executive committee.

10. The definition of "standing committee" and "committee of the executive" shall be eliminated.

11. Under the new classification, all formalized committees shall be eligible for the administrative support of Discover Governance or the Students' Union, as needed.

12. The current "Bylaw 100 Schedule" shall be renamed "Bylaw 100 Schedule A".

13. A new "Bylaw 100 Schedule B" shall be created.

2017-08/3d Bill #6 - The Social and Environmental Responsibility Committee Restructuring - *First Reading*

CHRISTENSEN MOVES to approve the first reading of Bill #6, on the recommendation of Bylaw Committee, based on the following first principles.

- 1. The Social and Environmental Responsibility Committee (SERC) historically was a committee of the Students' Union executive.
- 2. Formally, the committee no longer functions part of the Students' Union executive and continues to exist as a unregulated committee of

the Students' Union proper.

3. Bylaw 1100 shall be amended to remove The Social and Environmental Responsibility Committee as a formal part of the Students' Union executive.

2017-08/3e Editorial #11 - Bylaw 3000

PACHES MOVES to approve the editorial changes to Bylaw 3000 as listed on Google Drive.

2017-08/3f Editorial #12 - Bylaw 4000

PACHES MOVES to approve the editorial changes to Bylaw 4000 as listed on Google Drive.

2017-08/3g Editorial #13 - Bylaw 8200

PACHES MOVES to approve the editorial changes to Bylaw 8200 as listed on Google Drive.

2017-08/4 **INFORMATION ITEMS**

2017-08/4a BC-2017-07 Meeting Minutes

See BC 2017-08.01

2017-08/4b Aboriginal Relations and Reconciliation Committee (ARRC) Mandate

See BC 2017-08.02

2017-08/4c **Proposed winter semester meeting schedule:**

- Tuesday, January 2, 2018 @ 6:00PM
- Tuesday, January 16, 2018 @ 6:00PM
- *Thursday*, February 8, 2018 @ 6:00PM
- Tuesday, March 16, 2018 @ 6:00PM

2017-08/5 **ADJOURNMENT**

2017-08/5a **Next meeting:** Tuesday, November 28, 2017 @ 6:00PM in SUB 6-06.



University of Alberta Students' Union

**BYLAW
COMMITTEE**

**Tuesday, October 10, 2017
6:00 PM
SUB 6-06**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Brandon Christensen (Chair)		Y	N/A
Sandy Brophy		Y	N/A
Delane Howie		0.5	Y
Nicole Jones		Y	N/A
Robyn Paches		Y	N/A
Alannah Piasecki		Y	N/A
James Thibaudeau		Y	N/A

MINUTES (BC 2017-07)

2017-07/1 INTRODUCTION

2017-07/1a Call to Order

2017-07/1b Approval of Agenda

JONES/THIBAUDEAU MOVE to approve the agenda.

6/0/0
CARRIED

2017-07/1c Approval of Minutes

PIASECKI/BROPHY MOVE to approve the minutes.

6/0/0
CARRIED

2017-07/1d Chair's Business

2017-07/1e Attendance

Attendance was taken. No proxies were in attendance. Councillor Howie was absent but sent her written thoughts on the agenda items to the chair.

2017-07/2 QUESTION/DISCUSSION PERIOD

2017-07/2a DFU Updates - CREF

CHRISTENSEN:

VP Paches has been diligently working with CREF to get DFU process organized. Do you have any updates for us?

PACHES:

Thank you. I have been in contact with CREF and met with them. I have provided them copies of the bylaws related to DFUs. I have also provided them some information about renewal. I have suggested they provide us with an intent by November 15. After that point, we can write the question for them if they haven't submitted anything.

CHRISTENSEN:

The campus and recreation presentation we received at Council last week, does it have anything to do with CREF?

PACHES:

Cheryl who gave the second half of the presentation works with the student-led organization called CREF. This organization does not fall entirely under Cheryl's portfolio. The goal of this organization is to fund certain recreational activities.

2017-07/2b Restrictions on Campaign Activities - Expanding to non-University owned Fraternities/Sororities?

CHRISTENSEN:

The C.R.O. asked that Bylaw Committee consider this item. She believes the current wording would allow campaigning in University-owned fraternities/sororities and wanted bylaw committee to look into this. If everyone turns their attention to Bylaw 2200(31) this is the section related to the C.R.O.'s information.

PIASECKI:

From my time working with residence services I interpret the following: Non-university owned frats/sororities would fall under “in any building or on any land **not** owned or operated by the University or the Students’ Union.” Those owned by the University would be viewed as residences or private homes and those would therefore not be allowed.

PACHES:

I agree. I believe there is no need to amend this.

THIBAudeau:

I feel that fraternities owned by the University would count as residences.

CHRISTENSEN:

Is there any definition for residences in Bylaw 2200?

BROPHY:

There is none as far as I can tell.

CHRISTENSEN:

Okay, I will pass on our interpretation of this section of Bylaw to the C.R.O.

PACHES:

She can feel free to challenge it to D.I.E. Board. In fact, I encourage her to do so if she disagrees.

2017-07/2c DIE Board Ruling 2017-01 Review

CHRISTENSEN:

As part of Bylaw Committee’s mandate we are required to review all DIE Board rulings before the first August following their release. As such, we shall review this one.

BROPHY:

I have made my comments on this previously. I believe we should include a section for hypotheticals but that opinion was not shared.

THIBAudeau:

I agree that we should not change the mandate of DIE Board. I think I like it the way it is currently organized.

Committee agrees.

CHRISTENSEN:

I know in the past Bylaw Committee has been reluctant to approve any

changes to Bylaw 1500. This was largely derived from former president Rahman's opposition to changing the legislation and his general dislike of DIE Board.

The committee considers this ruling reviewed and therefore remains in compliance with its standing orders.

2017-07/2d DIE Board Ruling 2017-02 Review

CHRISTENSEN:

This second reading was brought on by the speaker regarding attendance in the context of the introductory and first meeting of students' council. DIE Board's bottom line was that Students' Council broke its own rules but that nothing could be done. Additionally, they ruled the introductory meeting does not count toward attendance but that the first meeting does.

PACHES:

This ruling is all over the place. It is so wordy and they don't really make a concise ruling. I can't even read all of this!

THIBAudeau:

I agree. They have been pulling other parts of the bylaws in to interpret the bylaw which doesn't really keep with the spirit of bylaw.

CHRISTENSEN:

I agree. I will look into this ruling more and perhaps propose some fixes as part of Councillor Howie's new changes to Bylaw 100.

The committee considers this ruling reviewed and therefore remains in compliance with its standing orders.

2017-07/2e Students' Council Seat distribution

CHRISTENSEN:

As part of Bylaw 100, Section 2(7) Students' Council must review the allotment brackets yearly.

PACHES:

Students' Council seems to be a pretty broad; How does Students' Council review this?

CHRISTENSEN:

I could present it to Students' Council? I've always wanted to give a presentation to Students' Council!

PACHES:
We will get you a soap box to stand on!

PIASECKI:
I agree we should maintain the same allotment brackets.

BROPHY:
Agree.

JONES:
Agree.

THIBAUDEAU:
I see no concerns with it presently.

The committee considers the brackets reviewed.

2017-07/2f General Bylaw Review - Reminder (Bylaws: 100, 600, 6100, 3000, 4000, 8200, 2200, 2300).

CHRISTENSEN:
Just a reminder to everyone who hasn't already completed their Bylaw review that it needs to be done, perhaps for our next meeting on Oct. 24.

PACHES:
I'm sorry I forgot. I will have it done for the next meeting. I believe mine were 3000, 4000, 8200.

CHRISTENSEN:
Yes. THIBAUDEAU has already submitted his, which we will review at the next meeting. HOWIE is still working on hers.

2017-07/3 **COMMITTEE BUSINESS**

2017-07/3a **Bill #4 - Removing Student Group Operating Policy Requirements -
*Second reading***

PACHES/CHRISTENSEN MOVE to approve the second reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the following first principles.

1. Bylaw 5600 currently requires that SU operating policy have "the

following categories for student groups: registration requirements, privileges and services, administrative framework, constitutional reviews of student groups, grounds for suspension and termination, and granting.”

2. There is no current rationale for why this requirement exists under Bylaw 5600.
3. Operating policy is generally considered an internal Students’ Union document for the organization itself, specifically employee training, rather than to be applied to external student groups.
4. Bylaw 5600 shall be amended to remove operating policy requirements.

(See Google Drive for specific second reading changes).

CHRISTENSEN:

I have made the very simple changes to the second wording document in the Google Drive, does anyone have any thoughts.

PACHES:

I think it looks fantastic. Going forward, we will be proposing some administrative framework in this bylaw as we move toward trying to have Student groups under the SU rather than the dean of students. More to come on this.

CHRISTENSEN:

I think that is a great idea.

PACHES/CHRISTENSEN MOVE to approve the second reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the previous first principles.

Bylaw 5600

4 Administration of Student Groups ~~and Student Groups Operating Policy~~

- ~~1. SU Student Groups must follow all SU Operating Policies that refer to student groups.~~
- ~~2. SU Operating Policy must contain registration requirements for student groups.~~
- ~~3. SU Operating Policy must have the following categories for student groups: registration requirements, privileges and services, administrative framework, constitutional reviews of student groups, grounds for suspension and termination, and granting.~~
4. Student Group Services shall be responsible for the oversight and administration of student groups.

6/0/0

CARRIED

2017-07/3b Bill #5 - Bylaw 100 Amendments - *Drafting Process*

CHRISTENSEN:

HOWIE is not present at this moment but she has provided some information on the Google Drive for ideas.

Committee reviews Google Drive content. See early first principles below.

First Principles

- 1. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Council Standing Orders but are not reflected in Bylaw.*
- 2. As these processes do not change year to year and are binding, they should be reflected in bylaw.*
- 3. As they deal with high level governance and finances, they should not be able to be waved by a simple majority.*

The committee reviewed the general ideas above without seriously considering them.

HOWIE enters. CHRISTENSEN yields.

HOWIE:

Okay everyone so I have a LOT of big ideas and wanted to discuss them here with you. Initially when I drafted the above I focused mostly on the idea of legislation. Currently there is no framework within bylaw for the

legislation other than the definition of the types. Generally, I consider this to be inadequate and feel we need to formalize this.

Moving to the second idea, was the idea of defining and creating new committee types under bylaw. I wasn't sure if we should move forward with this or not so I did not include it. I wanted your thoughts.

CHRISTENSEN:

For your first point I totally agree. I think we need to formalize.

PACHES:

I think we need to take a moment to think, reflect. We should refer to other organizations and how they use standing orders.

PACHES spends considerable amount of time viewing Roberts Rules Websites.

CHRISTENSEN:

I think it is totally reasonable for us to have this within bylaw. I don't think it needs to be as detailed, perhaps. That said, I think it is very important.

BROPHY:

I'm inclined to agree.

HOWIE:

For my second point I was thinking maybe we should not have the differentiation between administrative and advisory standing committees as previously proposed.

PACHES:

I personally suggest we create 4 different subtypes. The first move should be to scrap standing committees. These committees should be renamed "governance" committees. Then we should have "advisory", "ad hoc" and "operational" committee types.

HOWIE:

Do you think we should perhaps we should create a new bylaw for these committee types?

BROPHY:

I think that is a fantastic idea.

CHRISTENSEN:

Bylaw 200!?

HOWIE:

Yes!

BROPHY:

Numerically I think it should be Bylaw 1000 because it is about committees and would fit more naturally into the numbering.

Straw poll: 1000 - 1 vote; 200 - 3 votes

HOWIE:

I will be the one drafting this so I think that I will be coming up with the numbering scheme.

CHRISTENSEN:

I think we could have the various committees under these new bylaws defined in an appropriate schedule, rather than written directly into the bylaw as they are now.

PACHES:

I think that Students' Council should not have direct control over these groups. I.e. choosing to eliminate a group they don't like.

CHRISTENSEN:

Well technically right now Students' Council has ultimate authority and could do so if it want. However, we know that would not be organizationally kosher.

PACHES:

True.

CHRISTENSEN:

Do JONES, PIASECKI, or THIBAudeau have any thoughts?

HOWIE:

I will work on this for the next meeting on Oct 24 and have something ready for formal discussion. Please everyone consider any changes or thoughts in time for that next meeting.

2017-07/4 INFORMATION ITEMS

2017-07/5 ADJOURNMENT

2017-07/5a Next meeting: Tuesday, October 24, 2017 @ 6:00PM in SUB 6-06.

2017-07/5b HOWIE/JONES MOVE to adjourn at 19:05 (7:05PM).

7/0/0
CARRIED

Meeting was adjourned at 7:05pm

MOTION:	RESULT:
JONES/THIBAudeau MOVE to approve the agenda.	6/0/0 CARRIED
PIASECKI/BROPHY MOVE to approve the minutes.	6/0/0 CARRIED
PACHES/CHRISTENSEN MOVE to approve the second reading of Bill #4 - Removing Student Group Operating Policy Requirements, on the recommendation of Bylaw Committee, based on the previous first principles.	6/0/0 CARRIED
HOWIE/JONES MOVE to adjourn at 19:05 (7:05PM).	7/0/0 CARRIED

Aboriginal Relations and Reconciliation *Ad hoc* Committee Mandate

- a. Shall make recommendations to Students' Council on the implementation of the Truth and Reconciliation Commission's Calls to Action;
- b. Shall ensure adequate consultation, as defined by this committee, is completed by Students' Council in regards to Aboriginal students at the University of Alberta;
- c. Shall assist, after consultation, Students' Council in identifying Aboriginal priorities;
- d. Shall develop strategies on the respectful implementation of Indigenous knowledges and teachings;
- e. Shall foster collaboration between the Students' Council and Aboriginal communities;
- f. Shall work with Students' Council Standing Committees in implementing the Truth and Reconciliation Commission's *Calls to Action* and representing and consulting Aboriginal students.
- g. Shall work with the Executive Committee of the Students' Union in implementing the Truth and Reconciliation Commission's Calls to Action, the Truth and Reconciliation Commission Political Policy and representing and consulting Aboriginal students.
- h. Shall facilitate cultural sensitivity training for Students' Council, if necessary.
- i. Shall compile a report on the representation and consultation of Aboriginal students as well as relevant advocacy work done by Students' Council, including the Executive Committee.
- j. Shall establish the framework for a Standing Committee that, in addition to the above mandate, will make recommendations on the following, by September 1, 2017:
 - i. Committee Membership: voting and non-voting;
 - ii. Addition of an Elder(s) and Oskapew to this Committee;
 - iii. Compilation of all relevant work done by Students' Council directly affecting Aboriginal students over the past 10 years;

iv. Requirement for Committee members to be trained in Aboriginal cultural sensitivity and inclusivity.

k. Shall expire when the above Standing Committee is established by Students' Council.

2. Membership of this committee will be nine (9).

a. Five (5) members of Students' Council;

b. Two (2) members of the Executive Committee, as appointed by the Executive Committee;

c. Two (2) executive members of the Aboriginal Student Council as voting members.